

## The Product History report

The Product History report retrieves information about past or future transactions for products. Details are compiled from both current and archived bookings. Other information such as Total Cost Value, Amount Earned and ROI figures are also displayed.

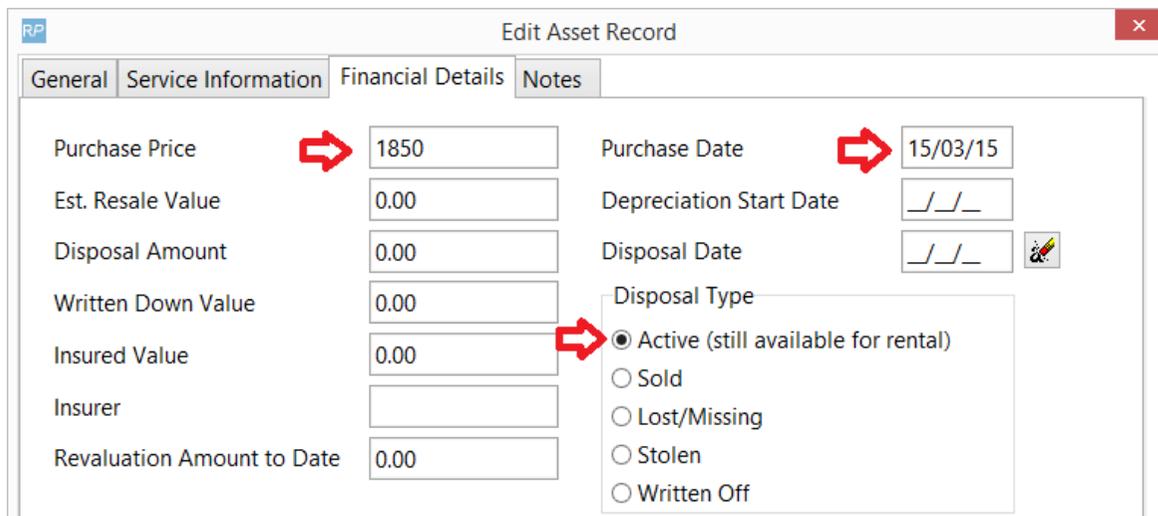
This report has several filters and scopes that can be adjusted to retrieve the desired information.

The report produces three types of statistics – 1. Return on investment, 2. Utilization and 3. Enquiry statistics \*, these are colour coded to make it easy to recognise the group that the figures belong to.

### Return on investment statistics

The Return on investment statistics help you make decisions on purchases and disposals based on how much a product has earned over its expenses. The expenses are shown in red on the report and include sub rental and maintenance costs. There are Gross and Net return on investment percentages, the net return on investment figures are after the costs.

The average unit cost can be calculated by averaging the asset costs or the cost price of the product can be used, either option are selected in the setup -> parameters -> operational setup, the parameter is currently called “Reports use asset register or product master”, you can find this parameter by using the search field in the operational setup parameters. The cost price used in the assets is labelled the purchase price in the asset properties.



The screenshot shows the 'Edit Asset Record' window with the 'Financial Details' tab selected. The window contains several input fields and a dropdown menu. Red arrows point to the 'Purchase Price' field (1850), the 'Purchase Date' field (15/03/15), and the 'Disposal Type' dropdown menu, which is currently set to 'Active (still available for rental)'. Other fields include 'Est. Resale Value' (0.00), 'Disposal Amount' (0.00), 'Written Down Value' (0.00), 'Insured Value' (0.00), 'Insurer' (empty), and 'Revaluation Amount to Date' (0.00). The 'Disposal Type' dropdown menu has the following options: Active (still available for rental), Sold, Lost/Missing, Stolen, and Written Off.

Field	Value
Purchase Price	1850
Est. Resale Value	0.00
Disposal Amount	0.00
Written Down Value	0.00
Insured Value	0.00
Insurer	
Revaluation Amount to Date	0.00
Purchase Date	15/03/15
Depreciation Start Date	__/__/__
Disposal Date	__/__/__
Disposal Type	Active (still available for rental)



The “max day avail” figure is a multiplication of the days that the report is covering times the number of product that is owned, so for example if the report is for one year and 3 are owned then  $365 \times 3 = 1095$  max days available. The “Days rented” figure is the term in days that the product was out of the warehouse and not the days that it was charged for. The utilization percentage is simply the division of the max days available by the days rented figures.

### Enquiry Statistics

These statistics are gathered whenever a product is added to the equipment grid of the booking window, whether the booking is saved or not. So it gives an idea of what products clients are asking for (assuming you have a product that the operators can select from). The figures also show the number of times the product is “Fully” booked, which means in the example below that there were none available 4 times, if the quantity inquired on was 1 and the item was fully booked 4 times then the short column will also show 4, the short fall figure shows how many were short on average.

```
-- Enquiry Statistics ---
                Ave.
# Eng Fully Short Short Fall
  6    4    4      -1.0
```

## The report window.

**Product History Report**

**Select Dates**

Select Month

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

Start Date (Inclusive) Ending Date (Exclusive)

1/01/2017 31/01/2017

**List Transactions**

Yes  
 No

**With Percentage Bar**

Yes  
 No

**Display Options**

Detailed  
 Summary

**Sort Order**

Group  
 Category  
 Sub Category  
 Product

**Select a Group**

VIDEO

**Print To**

Printer  
 Screen  
 Word Processor  
 CSV

**Other Options**

Using Pre-Printed Forms  
 Use Showname instead of Project Description  
 Print Product Statistics  
 Exclude Items With Zero Quantity

**Booking Status**

Quote  
 Light Pencil  
 Heavy Pencil  
 Confirmed

**Invoice Status**

Invoiced  
 Uninvoiced

**Location**

All  
 Location

0 - Fitzroy North

Note: January 2017 - this report has been updated to consider the warehouse and client active check boxes

Run  Close

The report may be run on 4 different levels – Group folder (example – Video, Lighting, Audio etc), Category, Sub Category or product level.

If the product level is selected then you can select to see the transactions, this will list all the instances that the product was rented during the selected period.

“With percentage bar”, will add an extra 3 lines to each product, category and group totals with a graph of the ROI and Utilization percentages.

The “Display options” of detail or summary can be used on the group and category levels, if “detailed” is selected then the products will be listed as well as the group totals, if summary is selected then the products will not be listed and just the group totals will be shown.

The “Sort Order” radio group selects the level that the report is run on. Using the “Group” level can help you see which group of equipment is earning the best and worst ROI and therefore which group is worth investing more or less in. If one group is required for the report then the “Select a Group” field should have the required group selected, you can use this by clicking the search button next to the field.

“Booking Status”, this checkbox group defaults to confirmed, however the other boxes may be checked, this is useful when the report is used as a forecasting tool. For example you could check all these boxes and run the report against future bookings.

Here is an example of what the report returns. Note that there are several output options for the report such as CSV, which allow you to adjust the format of the report to your needs.

Printed : 07/01/17 Product History Report by Group Page : 1

Asset register examined for quantity owned and average cost price

Period from : 01/07/16 (inclusive) to : 08/01/17 (exclusive) No. of days in period : 191

Location : All

For Booking Status : Confirmed

For Invoice Status : Invoiced and Uninvoiced

Group :VIDEC - Video equipment

Product :SPS - 8'x8' matt white Tripod, in Case

Warehse.	Warehse.	Trans	Show Name	Qty	Total Days	Daily Booking Price	Item Pack	Amt After
23/08/16	30/08/16	7	Rental	1	47.25	7	6.75	47.25
23/09/16	30/09/16	7	Rental	1	47.25	7	6.75	47.25

\*\*\* PRODUCT TOTALS \*\*\*

Day Rate	Unit Cost	Qty Owned	Total Cost Value	Amount Earned	Gross R.O.I%	Max Avail.	Day Rent.	Days zation	Utili-	**Sub rental	** Maint Cost	Net Net Earned	R.O.I%	# Eng	Fully	Short	Short	Fall
15.75	1,600.00	2	3,200.00	94.50	2.95	382	14	3.66	0	0.00	0.00	94.50	2.95	0	0	0	0	0.0

|1%-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----100%

Utilization :XXX 3.66%

Net R.O.I :XX 2.95%

Product :SPS-D - 8'x8' R/P Demountable proj scr

Warehse.	Warehse.	Trans	Show Name	Qty	Total Days	Daily Booking Price	Item Pack	Amt After
23/08/16	30/08/16	7	Rental	1	78.75	7	11.25	78.75
23/09/16	30/09/16	7	Rental	1	78.75	7	11.25	78.75

\*\*\* PRODUCT TOTALS \*\*\*

Day Rate	Unit Cost	Qty Owned	Total Cost Value	Amount Earned	Gross R.O.I%	Max Avail.	Day Rent.	Days zation	Utili-	**Sub rental	** Maint Cost	Net Net Earned	R.O.I%	# Eng	Fully	Short	Short	Fall
26.25	124.00	4	496.00	157.50	31.75	764	14	1.83	0	0.00	0.00	157.50	31.75	0	0	0	0	0.0

|1%-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----100%

Utilization :X 1.83%

Net R.O.I :XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX 31.75%

Product :LCPRCJ - LC Projector

Warehse.	Warehse.	Trans	Show Name	Qty	Total Days	Daily Booking Price	Item Pack	Amt After
18/12/16	25/12/16	7	Rental	1	0.00	7	0.00	0.00

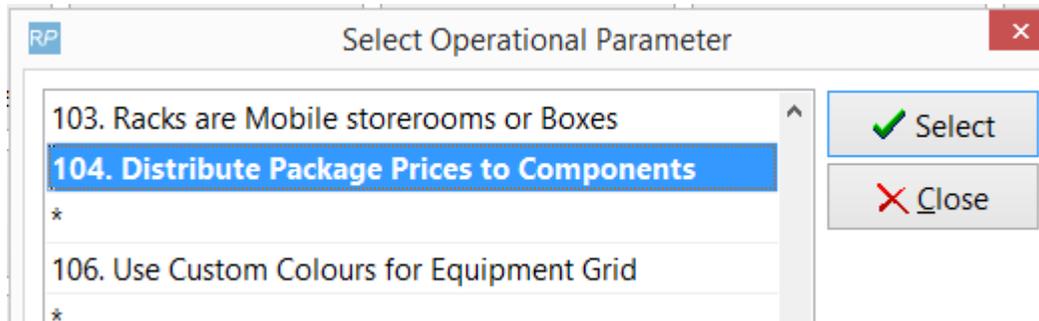
Some of the other figures explained.

If the product level is selected and the transactions are listed then the report will include “Item type”, this can be either “Sngl” which is an abbreviation of “Single”, which means the product was rented out on it’s own and not as part of a package. “Part” will mean it was a component of a package or a component of another product.

### **Packages and how the income from a package is distributed.**

If the item was a component of a package then the next column will show a “pack disc%” percent. This is how the report distributes the cost of the package to the components. Since the report does not list “package” type products then income from those packages is distributed to the components in the package using a discount percentage. This percentage has no relation with the booking or line item discount.

A simple example of how the package pricing is distributed to components would be – if a package was \$100 and it had 3 components in it, then the components would receive a distribution of \$33.33 each. In order to distribute to the components the products either need to have a rental price or a cost price. This is controlled by a parameter in the operational setup as below –



So if the distribution is done on the cost of the components then the distribution will be more accurate, a higher valued asset will be given more of the package price than the lower valued components. However if you have not entered cost prices for all products then the rental price can be selected to use. If you have neither the rental price or the cost prices entered in your database then the distribution of package prices to the components will not occur.

### **Single Parents**

For components that are attached to products that are not packages, in other words – the parent of the component is a single product, the distribution of the single parent price to components does not occur. Because the price of the component (if there is one), is not billed/charged to the client and does not contribute to the return on investment for the group (the folder above the product). The price for the components is not added to the sub totals for the

group or category folder. This is to ensure the group and category statistics are accurate. When components with single parents are listed on the report, the “pack disc%” field will be blank, as this figure is not used in this case.

### The effect of Client and Warehouse Active on the report.

If the client is muted (not active), in the equipment list of the booking, then the report will show “ClientMute” in place of the item type and pack discount columns. The price for the transaction will also not contribute to the amount earned for the product or the return on investment.

Qty		Total Days		Daily Booking	Item Pack		Art After
Rented		Price		Price	Discount	Type	Discount
	1	70.55	7	10.08	0.00%	Part	0.00
1	1	91.88	WMute	0.00	0.50%	ClientMute	0.00
1	1	78.75	WMute	11.25	0.50%	Sngl	78.36
1	1	78.75	WMute	11.25	0.50%	Sngl	78.36

If the line is Warehouse muted, then the line will not contribute to the utilization for the product.

\* Enquiry spelling – at this point the spelling checker in MS Word does not recognise this as a spelling mistake which indicates that Inquiry or Enquiry are just as valid.