



Migrating RentalPoint to a New Server

To independently migrate RentalPoint to a new server, follow the instructions below. Alternatively contact support@rentp.com for a quote on migrating RentalPoint for you.

On your Current Server

1. Copy your RentalPoint folder to your new server. This will move all current executables, license file etc (right click on the icon you use to run RP, open file location and go up one level, this ensures you have the live executables)
Note: If you choose to do a fresh download and install from our website instead of the above, you will need to copy the license file PRODREF.HDL from your current rentalpoint\sys directory. You should also copy your rentalpoint\sys\rpini.ini configuration file so that it can be modified in step 7f and 7g below.
2. If you know where your copy of RentalpointPDF printer is (possibly in c:\programfiles) then copy the whole folder to the new server. Otherwise contact RentalPoint for the download password to access from our website.
3. Locate your old Server RentalPoint data, docs and reports folders. This information is available via Help→status from RentalPoint OR via your RentalPointv10\sys\rpini.ini file. Copy these folders to the new server and map the drive the same as your old server (you may choose to archive docs if this folder is very large. If you don't keep the directory path the same on the new server then you will need to run a simple utility once you are up and running with RentalPoint on the new server. This utility will change the link to the directory path that is stored in the database. Just click others->utilities→change document path and follow the prompts.
4. If you have any picture links stored in Inventory, then you will need to copy the files from those links to the new server. Again if the path is different on the new server it will need to be changed via an update query to the database. See final page for query details.
5. If you have any venue floor plans stored in venues, then you will need to copy the files from those links to the new server. Again if the path is



Migrating RentalPoint to a New Server

different on the new server it will need to be changed via an update query to the database. See final page for query details.

6. If you are interfacing with third party software or additional modules (accounting software/Stripe/Google Docs etc), you'll need to check setup for that software on the old server and ensure setup is still valid on the new server:
 - a. [Accounting Software](#): Check Accounts Parameter 21 in RentalPoint. If you're interfacing with Accounting Software, directory paths etc. will be set up there. You'll need to ensure these paths are valid (or amended) on the new server too.
 - b. [Google Calendar](#) and/or [Google Drive](#): Check RentalPoint Parameters→Cloud Setup. If this is configured, you'll need to ensure authorization is validated on the new server.
 - c. [RentalPoint Technician Web Calendar](#)
 - d. [RentalPoint To Go](#)
 - e. [RFID](#)
 - f. [Mobile Delivery App](#)
7. Take a backup.bak of your database via SQL Management Studio, you may want to zip this before migrating. (the name of your live database will be in your rentalpointv10\sys\rpini.ini file)

On Your New Server

8. Restore your database to SQL on your new server (note: if you upgrade the version of SQL, you will NOT be able to migrate this database back to the old server at any time in the future until you also upgrade the SQL on the older server). [Ensure AutoClose is OFF](#)
9. Ensure you have a RentalPoint Group in local users and groups or Active Directory.
10. Ensure all RentalPoint users are a member of the RentalPoint group on the server (via server manager)
11. Ensure the RentalPoint Group is set up with correct SQL Security (mirror the security setup from your old server) to avoid inconsistencies. See



Migrating RentalPoint to a New Server

knowledgebase under Installing RentalPoint for more information on SQL settings.

12. [Change Documents Paths](#) if the directory path (including drive mapping) has changed for attached documents/ templates/ inventory pictures.
13. [Install SQLBackupandFTP](#) and configure for RentalPoint backups on your new server
14. If you are interfacing with third party software or additional modules (accounting software/Stripe/Google Docs etc), ensure the setup is migrated to the new server.
 - a. [Accounting Software](#): Check Accounts Parameter 21 in RentalPoint. If you're interfacing with Accounting Software, directory paths etc. will be set up there. You'll need to ensure these paths are valid (or amended) on the new server too.
 - b. [Google Calendar](#) and/or [Google Drive](#): Check RentalPoint Parameters→Cloud Setup. If this is configured, you'll need to ensure authorization is validated on the new server.
 - c. [RentalPoint Technician Web Calendar](#)
 - d. [RentalPoint To Go](#)
 - e. [RFID](#)
 - f. [Mobile Delivery App](#)
15. For Each User:
 - a. If you are running in a client/server environment (i.e. each user has RentalPoint installed on their local computer and access the server for data and docs) then...
 - i. Edit the rentalpointv10\sys\rpini.ini file and change the server name to match your new server.
 - ii. You should not need to change database name or directory paths if you have kept them the same as the old server, otherwise change as needed. You may also need to [Change Path for RTF and Fast Report Templates](#)
 - b. [Install RentalpointPDF](#) - needed on the server too if you're running RentalPoint on the server
 - c. Ensure the server drive is mapped to the NEW server (i.e. is your drive mapped correctly to find data, docs etc on the NEW server).



Migrating RentalPoint to a New Server

- d. Ensure email is configured and still working for each user. At the very least the user will need to [store their email password again](#) (*must be done from their workstation/server login*), however if the email server has changed then please see [Email Setup in RentalPoint](#) for more information.
- e. Ensure all users have FULL access to your new data and docs directory. They will also need write permission to the Windows Registry to store RentalPoint user preferences.

To update VenueFloorPlan File Path in the database if needed:

This example illustrates taking a user's 'pics' folder from their old computer to a central 'pics' folder on the server. You'll need to point all tblvenueroom.floorplanfilename path to the new central folder location for pics. This is achieved by changing the path within each filename without affecting the filename itself

- **Venue Floorplan Path in VenueRoom Table**

```
update tblVenueroom set floorplanfilename =  
Replace(floorplanfilename, 'C:\Users\Robinhood\Documents', 'C:\Rentalpoin  
tv11')
```

Unless you have experience with SQL and understand the above UPDATE queries, please contact support with the results of the following two SELECT queries, and we will amend the update queries for you.

Run the following queries using Excel Query Builder and email support@rentp.com with the results AND the NEW folder(s) that all the files have been moved to

<http://rentp.com/KnowledgebasePDFs/RentalPoint%20Excel%20Query%20Builder.pdf>)

- ```
select distinct floorplanfilename from tblvenueroom
```