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### 1. The Shortages Grid

- When a booking is saved that contains shortages, an entry is added to the Shortages grid.
- From the Shortages grid right click on the booking and select Shortage Resolution
- Entries in the Shortages grid are cleared when they are no longer short.
- The Shortages grid will not display shortages for bookings with a Warehouse Out date earlier then today's date.

### 2. In order to Resolve Shortages there are several resolutions available.

- 1. Either substitute the unavailable item with another product
- 2. Remove the item from the booking,
- 3. Cross Rent the item
  - a. i.e. rent/hire from an outside source to temporarily supplement your own inventory
- 4. Purchase a new item into stock
  - a. i.e. purchase equipment that is to be added to your inventory permanently.
- 5. Multi location transfer equipment in.
  - a. Can also be access outside of Shortage Resolution, see more details here <u>http://rentp.com/KnowledgebasePDFs/Location%20Transfers.pdf</u>
- 6. Mark an Item for Quick Turnaround
  - a. The Quick Turnaround option adds a **Prep Qty** column and a **Quick Turnaround** column to the equipment grid of a booking. Prep Qty designates the number of items that will be returned within the prep time of the booking. Quick Turnaround can be entered by the operator and it represents the number of items that will have a shorter prep time.
  - b. Quick Turnaround lines will display in the Shortage grid highlighted in light green. A new scope on the Shortage grid will hide or display the Quick Turnaround items.
  - c. **Operational #88 Enable Preparation Time** and **Operational #6 Quick Turnaround** must be activated to use this functionality.



All of these options can be accessed and used right within the shortages grid, via shortage resolution. RentalPoint also facilitates a 'suggestion' option for resolving shortages. See item 4 for further details.

Entries in the Shortages grid are cleared when they are no longer short The Shortages Grid will not display shortages for bookings with a Warehouse Out date earlier than today's date.



## RentalPoint Shortage Resolution

### Shortage Resolution

#### 3.

This feature combines a few smaller features into one screen.



### a. Access the Shortages Grid

Show Name Type Sample Show Confirmed (1
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### b. Right click on the booking/shortage to access Shortage Resolution or other options

	Description	Short	Out Date	In Date	
BH/ Come Paulting	By barrell hanger c/w 1	3	20/06/2010 @ 08:00	24/06/	
CH: Open Booking SB: Availability Calendar CH: Plot Sheet	ie X6R Roadster P	1	22/06/2010 @ 08:00	25/06	
	ustics 18 Bass Sp	1	22/06/2010 @ 08:00	25/06	
	X6R Roadster Projec	1	23/06/2010 @ 08:00	24/06/	
Running Balance Print Shortage List New [Transfer Bookin	o]				

### c. To view existing Cross Rentals or Purchase Orders,

Highlight the affected line and click the Order Details button.

Shortages *	Booking: 3MC58	800029 from (	) - Sydney					
Order Details	Assign to Order	Split Line	Select <u>A</u> ll	Unselect All	Select <u>H</u> eading	Select <u>M</u> atching	Select Unassigned	
Equipment Sho	ortages Orders							



### RentalPoint Shortage Resolution

#### d. To create a Cross Rental, Purchase Order or Transfer

- Highlight the affected lines and click Assign to Order.
- Assign a type to the order (Alternative, Cross Rental, Purchase or Transfer).
- Fill in the appropriate fields and click OK.
- Once this is done click the assign to order button and apply the equipment to the desired type of order.

🖉 Assign Sel	lected Lines			X
Type	Assign To	Company	From Company	•
			<b>– –</b> 0K	Cancel

### 4. Shortage Resolution Using Suggestions from RentalPoint

In the Shortage Resolution window a Suggestion button will appear. The system will give a suggestion or recommendation on how to resolve the shortage.

rder Details	Assign	to Order 💑	Split Line	Select <u>A</u> ll	<u>U</u> ns	elect All	Select <u>H</u> eading	Select <u>M</u> atching	Select Unassigned		
quipment Sho	ortages	Orders									
Code		Descripti	ion		Qty	Short	Customer Price	Туре	Assigned To	Company	
RM-HH		ULX Ra	adio Mic Kit	(Package)	1	0	450.00				
ULXP4-M2		Shure U	LXP4-M2 Profe	ssional Receiver	1	0	58.18				
PS40AZ		Shure U	LXP4 Power Su	ipply	1	0	0.00				
UA820L		Shure U	4820L UHF BN	C Antenna (Yellov	2	0	116.38				
ULX1-M2- Shure ULX1-M2 Bodypack Transmitter			1	0	58.19						
WL93	3 Shure WL93 Omni Sub Miniature Conden			1	0	7.76					
WL184		Shure W	L184 Super Ca	rioid Condensor L	8	4	124.14				
ULX2-M2		Shure U	LX2-M2 Handh	eld Transmitter - B	1	0	58.19				
B58INS		Shure B	eta58 Insert for	ULX2 Radio Mic 1	1	0	7.76				
WA370A		Shure W	/A370A Handhe	eld Mic Clip	1	0	19.40				
RC-BRIEF Roadcase - Briefcase Style for Single Rac		2	1	0.00							
RM-HH		ULX Ra	adio Mic Kit	(Package)	1	0	450.00				
ULXP4-M2		Shure U	LXP4-M2 Profe	ssional Receiver	1	0	76.71				
PS40AZ		Shure U	LXP4 Power Su	ipply	1	0	0.00				
UA820L		Shure U	4820L UHF BN	C Antenna (Yellov	2	0	153.41				
ULX1-M2-		Shure U	LX1-M2 Bodypa	ack Transmitter	1	0	76.70				
WL93		Shure W	/L93 Omni Sub	Miniature Conden	1	0	10.23				
WL184		Shure W	/L184 Super Ca	rioid Condensor L	1	1	20.45				
											Þ.
iquipment So D All Unassi	cope gned				Clic opt	ck 'sug tions	gestion' to rev	view E	=>	😰 <u>S</u> uggestio	n
Shortages			🔲 🎹 Nev	v Vendor 🛛 🔾	> Dis	play Histo	ry 🥂 Running	g Balance	🖉 Availability	IIII Plot	
Previously	Assign	ed									
											_



# RentalPoint Shortage Resolution

Select Order Type					-	-	×
Alternative Transfer Cross rental Purchase							
Product Description	Qty	Avail	Short	Rate	Price	Selected	Select Qty
Tab through the options above each action	to view the su	igges	tion	s for			
Picing © Use new product's rate	Click the	acti	on	Local butto RP wi	tion 0-Syd	ney OOSE	•
0.4	tins optic		i u		in proce		